You should find the Members tab on the top right of the clubs website, click on this and you will be taken to a Member Login page.

Registration procedure:

You will need to register before you can use the clubs member's area. Use the Register button to do this.
You will be redirected to https://passport.howdidido.com/Account/Register and asked to enter your:

Email address, Password, Forename and Surname.

Registering an account is quick and easy. With a HowDidiDo Passport account you only need to login once to access multiple Club Systems services such as HowDidiDo, ClubSites and more.
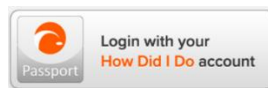
Email	
Password	
Confirm	
Forename	
Surname	

Note- If you have already registered, you can use those credentials to login. If you cannot remember your password use this link to reset https://passport.howdidido.com/Account/ForgottenPassword

You will receive an activation email from HowDidiDo, where you will need to click on an activation link.

Once you have activated, you will be able to login to the website, HowDidiDo and other sites that allow you to use HowDidiDo passport. This means you will only ever need to remember 1 login to access multiple sites. The email address you register with, must match the email address that the club have stored for you. If it is different, you will not be able to access the member's area.

Login Procedure

Passport | Login with your **How Did I Do** account

- Navigate to the clubs website,
- Select the members area,
- Choose 'Login with your HowDidiDo account,
- This will open a second tab / popup asking you to enter your credentials.
- Enter your details and select login to passport.
- If successful, the window will close and will log you into your clubs member's area.
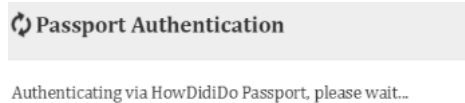
Using the Hub

In order to verify that you are a registered member of the Golf Club, the first time you click onto the Hub section, you will be prompted to verify your membership details. This is a one-time occurrence to verify who you are in order to accurately link the account.

You will be asked to choose from a selection of answers. The information you choose, will need to match what the club has on record for you. You will be asked to confirm:

- Your registered Email Address,
- You Category of Membership,
- The 1st line of your address.

Upon completion, you will be sent an email to confirm the validity of your email address. Once you have registered and clicked on the activation email, you will be able to use the 'Hub'.

When you navigate to the hub, you will automatically be authenticated and your personal details will display.

Within the Members Hub you will be able to make tee bookings, view your bar balance and recent till transactions, as well as having access to the members list. You have the ability to edit your own privacy settings.

Please inform the club if you wish your name to be not visible to other members. You will also be able to click through to HowDidiDo to view more statistical analysis, view more results and find other golfers.

Trouble logging in?

1) Cookies

You will not be able to use the site, if you have cookies blocked on your device. Please ensure your browser is set up to Allow Third Party Cookies. Instructions can be found online for your specific device.

Not all cookies are bad. For example, cookies help the website remember your preferred settings so it can reload them when you revisit the site next week. Cookies can also help a website remember your location, so it can provide you with locally relevant content, like weather.

Some help can be found below:

Using Google chrome?

You can enable or disable cookies saved by websites.

- *On your computer, open Google Chrome.*
- *At the top right, click More More and then Settings.*
- *At the bottom, click Show advanced settings.*
- *In the "Privacy" section, click Content settings.*
- *Use the "Cookies" section to change your settings:*
- *To allow first-party and third-party cookies, choose Allow local data to be set.*

Using Safari for iOS (iPhone/iPad/iPod touch)?
- *From your home screen, go to Settings > Safari.*
- *Set Block Cookies to Always Allow. Once this is set, you can browse the website normally.*

2) Clicking the "Login to Passport" button and then nothing happens?

Please click the link. https://passport.howdidido.com to check that you are logged in (top right-hand corner), please logout. Then return to the club's Members Area and attempt to log in again.

3) Keep Your Browser Up To Date

Some older browser are not compatible with the Login System. If using an old browser, please ensure its updated to the latest version. Sometimes it's worth attempting to login using a different browser. The most common are google chrome, internet explorer and Mozilla firefox.

4) Can I share an email address?

No, you will need to have a unique email address, unfortunately we do not allow for email address sharing. Please ensure your club has your email address on record and that it is not on record for any other member.

5) Im logged in but someone else's record is showing on a shared device?

This suggests the previous user hasn't logged out. This can be done via the site, or by visiting https://passport.howdidido.com

6) Email address is not on the "Authorised List"?

If you get this error, please contact the club asking to be included on the HowDidiDo "Authorised List". Please include the email address registered with HowDidiDo.

CSICare Support